

Senior International Program Accountant

PURPOSE OF THE POSITION

Reporting to the Head of Finance, Risk and Compliance, you will be primarily responsible for the coordination and oversight of all aspects of project budgeting, accounting and reporting across six country programs. You work closely with our country office finance teams, providing support and capacity building where necessary. You also support the Head of Finance, Risk & Compliance on policy development and regulatory compliance. You ensure that ChildFund Australia maintains the highest standard of accountability and integrity to its stakeholders.

KEY DUTIES

- Coordination and oversight of the country office finance teams;
- Engage with the international programs team and provide support on grant application and project financial reporting;
- Ensure internal and external financial reporting across our country offices fully complies with organisational policies & guidelines, statutory standards, sector and donor requirements;
- Contribute to the development and review of financial policies and be responsible for rolling out to country offices;
- Ensure the appropriate financial systems and procedures are appropriately implemented and applied in country offices and partner organisations;
- Proactively support donor compliance reviews (including DFAT accreditation) and project audits;
- Support country finance teams with budget, project acquittal reports, management reporting, and annual audited statutory accounts;
- Undertake country monitoring visits and internal audits;
- Participate in cross-functional working groups and provide business partnership expertise to other departments in the organisation;
- Provide leadership and mentoring to the International Program Accountant.

QUALIFICATIONS & EXPERIENCE

- Degree or equivalent in Accounting/Finance or related discipline;
- 5 years' experience, preferably in the overseas development/aid sector;
- CPA/CA or equivalent professional qualification;
- Experience in grants development and compliance;
- Advanced excel skills and knowledge of accounting systems, ideally SunSystems;
- Financial reporting, modelling and analysis;

DESIRABLE

- Experience in implementation and roll out a new finance system;
- Experience working in cross-culture context.

Promote strong safeguarding practices, understand the child safeguarding policy and procedures, and conduct yourself in a manner consistent with the Child Safeguarding Policy

SKILLS

- Commitment to continuous improvement in finance function
- Pragmatic problem-solver and be able to confront issues & achieve effective resolutions
- Ability to effectively manage multiple activities/tasks under pressure
- Attention to detail and analytical skills
- Adaptable in working with cross-cultural teams and backgrounds

CHILDFUND AUSTRALIA'S CORE COMPETENCIES

Commitment to ChildFund Australia's mission and vision, as well as our values: teamwork; effective communication; accountability and integrity; adaptability and flexibility.

Department: Finance Team, Operations

Location: ChildFund Australia, Sydney Office

Employment: Full-time, Initial two-year employment agreement, with option to extend upon mutual agreement.

Reports to: Head of Finance, Risk & Compliance

Other Information: Must have working rights in Australia

Please apply at: <https://www.childfund.org.au/work-with-us/>





ORGANISATIONAL CONTEXT

ChildFund Australia is an independent and non-religious international development organisation that works to reduce poverty for children in developing communities. We work in partnership with children and their communities to create lasting change by supporting long-term community development, responding to humanitarian emergencies and promoting children's rights.

ChildFund Australia implements programs with a range of local partners in **Cambodia, Laos, Myanmar, Papua New Guinea, Timor-Leste, Vietnam, and other Pacific nations**, and manages projects delivered by partner organisations throughout Asia, Africa and the Americas. Our work is funded through child and community sponsorship, government grants as well as donations from individuals, trusts and foundations, and corporate organisations.

ChildFund Australia is a member of **the ChildFund Alliance** – one of the world's oldest and most experienced child-focused development agencies. With a global network of 11 organisations, the ChildFund Alliance assists more than 14 million children and families in over 60 countries.

HOW WE VALUE YOUR CONTRIBUTION

Remuneration Package

We aim to provide an overall remuneration package that is attractive and fair. Our remuneration framework ensures that we align to employment conditions and laws, and we benchmark against the local market to ensure we offer competitive employment conditions that are appropriate to our sector.

Leave

You will have access to 20 days of paid annual leave (pro-rated for part-time employees). You are also entitled to personal/carer's leave, paid parental leave, long service leave and bereavement leave.

Flexible Working Arrangement

You will have access to flexible working arrangements. We encourage a culture of flexibility and enable conversation between yourself and your manager about maintaining work-life balance.

Salary Packaging

You will be eligible to salary packaging. As a Non-Governmental Organisation, our staff are eligible for salary sacrificing. The Australian Taxation Office (ATO) allows us to reimburse you for your personal expenses without having to pay any income or fringe benefits tax that would normally be payable. These tax concessions are in additions to the income tax Free threshold.

Employee Assistance Program

In case you need help with personal, family or employment related matters you and your family will have access to free external, professional and confidential counselling assistance.

Learning and Development

Our approach to learning and development will enable you to have the information, skills, and knowledge needed to do your job and to grow in your position. We build the capacity of our people and support you with on-the-job experience, coaching and formal training.

OUR VISION: A global community, free from poverty, where children are protected and have the opportunity to reach their full potential.

OUR MISSION: We work in partnership with children and their communities to create lasting and meaningful change by supporting long-term community development and promoting children's rights.

At ChildFund Australia
you will be contributing
to every child being able
to say: "I am safe. I am
educated. I am heard. I
have a future."