

Education Specialist (ES)

PURPOSE OF THE POSITION

The Education Specialist (ES) is responsible for leading, presenting, developing the education program, and enhancing education network both at national and subnational level. You also will be in charge of strengthening technical competencies of program teams and partners, designing and guiding program teams for quality, innovative and comprehensive projects, national level advocacy and coordination with key actors in core aspects of ChildFund Cambodia's education programs.

KEY DUTIES

- Lead Organization Education Program in data collection/ analyses, designing of quality, innovative and comprehensive program (concept notes, proposals) and develop ToR of the education project review, evaluation, and research in coordination with relevant teams members;
- Provide capacity building, coaching, and technical support to program teams and partners to strengthen the technical competencies and establish in house competencies of selected teams in the area of early grade reading and other innovative models;
- Coordinate with relevant teams and partners to set benchmarks, establish quality M&E tools, collect accurate data and lead project needs assessments and baseline surveys;
- Provide technical inputs to Head of Programs on quarterly narrative reports and reviews for follow-up actions;
- Be responsible for knowledge management and sharing including best practices and lessons learned, latest government education policies, standards, specific requirement at national and regional context, organizational position on education, and donor trends;
- Work with Head of Programs and Country Director to initiate and develop good diplomatic working relations with national, sub-national education authorities, the UN agencies, relevant donors and leading NGO's to coordinate Education program plans;
- Serve as ChildFund Cambodia primary contact with the government for inter-agency communication and coordination related to education in Cambodia;
- Take lead in the advocacy forum at national and sub-national level, particularly related to NEP, EGR, and New Generation School;
- Coordinate visits by national and international visitors in education program;
- Perform other duties as advised by line supervisor.

QUALIFICATIONS & EXPERIENCE

- Bachelor degree or higher degree in Education and or equivalent experience;
- 5 years experiences in Education sector and program management, implementation, program development, capacity building, training, monitoring and evaluation, and report writing;
- Strong experience of working with INGO focused on the education sector in Cambodia or in the region;
- Demonstrate ability in conducting assessments, proposal development, and strategic planning and donor relationships;
- Experience of working successfully in partnership with national level institution and local partners;
- Proficiency in spoken and written English and Khmer.

DESIRABLE

- Strong experiences in Inclusive Education, Pre and Primary Education;
- Strong networking with education sector stakeholders;
- Experience of constructive advocacy at national and sub-national levels;

Remain alert and responsive to any child safeguarding risks, acquire relevant knowledge and skills which will enable you to promote strong safeguarding practices, understand the child safeguarding policy and procedures, and conduct yourself in a manner consistent with the Child Safeguarding Policy."

SKILLS

Team player, supporting other in achieving their & the organisation goals

Reliable, analytical, good planning, well-organized and systematic

Effective communication with a wide range of actors

Report writing, presentation skills, and ability to handle multiple tasks to meet deadlines

CHILDFUND AUSTRALIA'S CORE COMPETENCIES

Commitment to ChildFund Australia's mission and vision, as well as our values: teamwork; effective communication; accountability and integrity; adaptability and flexibility.

Department	: Program Department
Location	: Phnom Penh Office (with possible job secondment to other target areas if needed)
Employment	: Full-time, initial One Year Employment Contract, with option to extend upon mutual agreement.
Reports to	: Head of Programs (HoP)
Supervising	: Capacity Building Coordinator or consultant
Other Information	: Applicants are required to abide by ChildFund Cambodia's Child Protection Policy and Code of Conduct .
Please apply at	: careers@childfund.org.kh or submit the CVs and Cover Letters to ChildFund Cambodia offices





ORGANISATIONAL CONTEXT

ChildFund Cambodia is the representative office of ChildFund Australia – an independent and non-religious international development organisation that works to reduce poverty for children in developing communities.

ChildFund Australia is a member of the ChildFund Alliance – a global network of 11 organisations which assists more than 14 million children and their families in over 60 countries. ChildFund Australia is a registered charity, a member of the Australian Council for International Development, and fully accredited by the Department of Foreign Affairs and Trade which manages the Australian Government’s overseas aid program.

ChildFund began working in Cambodia in 2007, and works in partnership with children, their communities and local institutions to create lasting change, respond to humanitarian emergencies and promote children’s rights. Projects are implemented in in the rural provinces of Svay Rieng, Kratie, Battambang, as well as urban Phnom Penh, focused on improving living standards for excluded or marginalised communities.

With a focus on child protection and resilience, quality education, sustainable livelihoods, improved local governance, child nutrition, water and sanitation, and youth empowerment, ChildFund Cambodia is also working to improve early grade reading performance through technology interventions, and strengthen national communitybased child protection mechanisms. ChildFund Cambodia implements its programs in collaboration with local civil society organisations, and in partnership with the relevant ministries and government departments, in the rural provinces of Svay Rieng, Kratie, and Battambang Provinces, as well as Phnom Penh where the majority of the population are vulnerable, often the excluded or marginalised sections of society.

HOW WE VALUE YOUR CONTRIBUTION

Remuneration Package

We aim to provide an overall remuneration package that is attractive and fair. Our remuneration framework ensures that we align to employment conditions and laws, and we benchmark against the local market to ensure we offer competitive employment conditions that are appropriate to our sector.

Besides your salary, you will be eligible for health allowance, 13th month salary, and other benefit as stated in employee handbook.

Flexible Working Arrangement

You will have access to flexible working arrangements. We encourage a culture of flexibility and enable conversation between yourself and your manager about maintaining work-life balance.

Leave

You will have access to 18 days of paid annual leave, and 10 days sick leave. You are also entitled to paid official holiday following government regulation, paid parental leave, 4-months paid maternity leave, bereavement leave, and education leave.

Learning and Development

Our approach to learning and development will enable you to have the information, skills, and knowledge needed to do your job and to grow in your position. We build the capacity of our people and support you with on-the-job experience, coaching and formal training.

OUR VISION: A global community, free from poverty, where children are protected and have the opportunity to reach their full potential.

OUR MISSION: We work in partnership with children and their communities to create lasting and meaningful change by supporting long-term community development and promoting children’s rights.

At ChildFund Cambodia you will be contributing to every child being able to say: “I am safe. I am educated. I am heard. I have a future.”