

# Partnerships Advisor

## PURPOSE OF THE POSITION

This role will lead ChildFund's strategic approach to program partnerships in line with our commitment to localisation. You will be accountable for ensuring ChildFund's partnership practices are values-driven, and that staff have the resources to build and manage high-quality partnerships that respond to the needs of children and young people. You will provide expert advice, build capacity and influence internal factors to ensure that grant seeking is aligned with localisation commitments. You will be responsible for oversight of a dedicated partner capacity strengthening project supporting ChildFund's work with partners as well as overseeing risk management linked to ChildFund's partnership portfolio to ensure quality programming and compliance.

### KEY DUTIES

- Support staff to deliver better outcomes in partnership with civil society and governments through strengthening partnership management practices.
- Responsible for the refinement and implementation of ChildFund Australia's partnership initiatives, including the Partner Engagement Policy and Partnership Toolkit.
- Ensure that ChildFund staff understand and apply a values-driven approach to partnerships.
- Support the identification of strategic partnership opportunities that contribute to the realisation of ChildFund's vision and mission, and respect the strategic intent of our local partners.
- Lead knowledge management and learning on program partnerships to advance ChildFund Australia's strategic goal linked to localisation and partnerships.
- Oversee and support efforts to strengthen the organisational capacity of program partners to develop their organization and its people and to meet ChildFund internal standards and donor requirements.
- Work in collaboration with technical leads to ensure that Gender Equity and Disability Social Inclusion (GEDSI) is reflected in our partnership and localisation practices.
- Work in collaboration with the Emergency Advisor to ensure quality partnership practices with local humanitarian partners.

### QUALIFICATIONS & EXPERIENCE

- Tertiary qualifications in a relevant discipline;
- Solid knowledge of approaches and experience of working in partnerships, including capacity strengthening;
- Excellent training and facilitation skills;
- Experience in organisation capacity-strengthening processes;
- Excellent project management, problem-solving and organisational skills;
- Cross-cultural experience in an NGO/ development context;
- Experience in or familiarity with child-focused programming.

*Remain alert and responsive to any child safeguarding or sexual exploitation, abuse, or harassment (SEAH) risks, acquire relevant knowledge and skills to promote strong safeguarding practices, understand the child safeguarding and PSEAH policy and procedures, and conduct yourself consistent with those policies.*

### SKILLS

- Accomplished communicator, able to share complex concepts
- Thrives in a multi-cultural environment
- Creative thinker and motivator
- Excellent interpersonal and relationship building skills
- An ability to handle multiple tasks and deadlines

### CHILD FUND AUSTRALIA'S VALUES

Commitment to ChildFund Australia's values – Respect, Integrity, Collaboration, Change, Empowerment & Excellence

**Department:** International Program Team

**Location:** A ChildFund Australia office in either Sydney Australia; Phnom Penh, Cambodia; Yangon, Myanmar; Vientiane, Laos; Port Moresby, PNG; Hanoi, Vietnam; Dili, Timor-Leste.

**Employment:** Full-time, initial two-year employment agreement, with option to extend upon mutual agreement.

**Reports to:** Global Programs Director – Mekong & Grants

**Other Information:** Must have the right to work in an abovementioned location and be willing to undertake significant overseas travel.

**Please apply at:** <https://www.childfund.org.au/work-with-us/>





## ORGANISATIONAL CONTEXT

ChildFund Australia is an independent international development organisation that works to reduce poverty for children in developing communities. We partner to create community and systems change which enables vulnerable children and young people, in all their diversity, to assert and realise their rights.

Our vision is a world without poverty where all children and young people can say: “I am safe. I am educated. I contribute. I have a future.”

ChildFund Australia directly manages and implements programs with a range of local partners in Cambodia, Laos, Myanmar, Papua New Guinea, Timor-Leste, Vietnam, and other Pacific nations, and manages projects delivered by partner organisations throughout Asia, Africa, and the Americas. Our work is funded through child and community sponsorship, government grants as well as donations from individuals, trusts and foundations, and corporate organisations.

ChildFund Australia is a member of the ChildFund Alliance – a global network of 12 organisations which assists almost 23 million children and their families in 70 countries. ChildFund Australia is a registered charity, a member of the Australian Council for International Development, and fully accredited by the Department of Foreign Affairs and Trade which manages the Australian Government’s overseas aid program.

## HOW WE VALUE YOUR CONTRIBUTION (Sydney only – different for each country office location)

### Remuneration Package

We aim to provide an overall remuneration package that is attractive and fair. Our remuneration framework ensures that we align to employment conditions and laws, and we benchmark against the local market to ensure we offer competitive employment conditions that are appropriate to our sector.

### Leave

You will have access to 20 days of paid annual leave (pro-rated for part-time employees). You are also entitled to personal/carer’s leave, paid parental leave, long service leave and bereavement leave.

### Flexible Working Arrangement

You will have access to flexible working arrangements. We encourage a culture of flexibility and enable conversation between yourself and your manager about maintaining work-life balance. If the position allows, employees can choose to work up to 2 days from home per week.

### Salary Packaging

You will be eligible to salary packaging. As a Non-Governmental Organisation, our staff are eligible for salary sacrificing. The Australian Taxation Office (ATO) allows us to reimburse you for your personal expenses without having to pay any income or fringe benefits tax that would normally be payable. These tax concessions are in additions to the income tax free threshold.

### Employee Assistance Program

In case you need help with personal, family or employment related matters you and your family will have access to free external, professional and confidential counselling assistance. UPRISE, our EAP system, combines multiple wellbeing initiatives to support your mental health and resilience.

### Learning and Development

Our approach to learning and development will enable you to have the information, skills, and knowledge needed to do your job and to grow in your position. We build the capacity of our people and support you with on-the-job experience, coaching and formal training.

**OUR VISION:** A world without poverty where all children and young people can say: “I am safe. I am educated, I contribute. I have a future.”

**OUR MISSION:** We partner to create community and systems change which enables vulnerable children and young people, in all their diversity, to assert and realise their rights.

At ChildFund Australia you will be contributing to our programs which protect, educate and empower children and young people.