

Senior Project Officer - EU

PURPOSE OF THE POSITION

Reporting to the Project Manager – Social Emotional and Learning, you will oversee the implementation of the Stopim Hevi, Kamapim Bel Isi Project focused on engaging with partners such as the Department of Justice and Attorney General, the Young Women's Christian Association (YWCA) to build the capacity of Village Court Officials, the growing youth population and the local CSOs/CBOs in NCD, Morobe and Central Provinces to prevent, respond to and minimize the impacts of violence while strengthening a culture of Peace.

KEY DUTIES

Project Management

- Ensure that project activities are implemented on time and within budget
- Manage and track budgets according to donor and organizational requirements
- Prepare project progress reports including monthly, quarterly and annual reports
- Support partner organizations in organizational capacity development
- Coordinate and liaise with implementing partners and stakeholders so as to plan, implement, monitor and evaluate activities to a high standard

Technical and leadership

- Identify capacity building needs for staff, partners and youth led advocacy group and provide support as required.
- Contribute to and support trainings and project initiatives around Child Protection, Peace building and Conflict Resolution
- Work with youths and partners to develop youth advocacy strategies at the community, sub-national and national levels
- Coordinate with Government partners in providing ongoing mentoring for the trained Village Court Officials in Central Province
- Provide ongoing support and advise to selected local CSOs/CBOs in the area of Gender Inclusion and initiatives to prevent, respond to and minimize the impacts Gender Based Violence
- Ensure compliance with CF policies and procedures
- Monitor good practices through youth and Village Court Officials learning forums

QUALIFICATIONS & EXPERIENCE

- Degree in Social Development or related field
- At least 5 years relevant experience working with INGO or relevant agency (including experience leading teams); experience working in the areas of child protection and family and sexual violence and in project implementation
- Understanding of PNG's development context, activities and actors.
- Experience in participatory community development methodologies;
- Experience in facilitating meetings and delivering training and workshops.
- Experience in working with children/youth and community leaders.
- Understanding of quantitative and qualitative methods of monitoring and evaluation.

DESIRABLE

- An understanding of European Union (EU) development policies in relation to development in PNG
- Experience in working with NGOs in cross-cultural setting.
- Develop training materials and guidelines.
- Experience in a middle management role
- Experience in working with NGOs/international development sector

Remain alert and responsive to any child safeguarding or sexual exploitation, abuse or harassment (SEAH) risks, acquire relevant knowledge and skills to promote strong safeguarding practices, understand the child safeguarding and PSEAH policy and

SKILLS

- Sound analytical skills
- Responsive to change
- Strong project management skills
- Strong team player with good communication skills
- Self-starter, strong organisational and planning skills
- Flexible and willing to travel extensively in project areas
- Understanding development in country context and child-focused development programs

CHILD FUND AUSTRALIA'S VALUES

Commitment to ChildFund Australia's values –
Respect, Integrity, Collaboration, Change,
Empowerment & Excellence

Department: Programs

Location: Country office, ChildFund Papua New Guinea

Employment: Full-time, initial one year fixed-term national role, with extension upon mutual agreement

Reports to: Project Manager – Social Emotional and Learning

Other Information: Appointment to this position is dependent upon successful completion of criminal background and reference checks.

Please apply at: www.childfund.org.au/work-with-us





ORGANISATIONAL CONTEXT

ChildFund Papua New Guinea is a registered local NGO and – an independent and non-religious international development organisation that works to reduce poverty for children in developing communities.

ChildFund Papua New Guinea is part of the ChildFund Alliance – one of the world’s oldest and most experienced child-focused development agencies. With a global network of 11 organisations, the ChildFund Alliance assists more than 14 million children and families in over 60 countries.

ChildFund began work in Papua New Guinea in 1994, and works in partnership with children, their communities and local institutions to create lasting change, respond to humanitarian emergencies and promote children’s rights. Projects are implemented in the Central Province and National Capital District. With a focus on maternal and child health, including TB, immunisation, nutrition and water and sanitation; education through the Child-Friendly School framework; child protection and resilience against family and sexual violence; ChildFund PNG also prioritises climate change and disaster preparedness. In 2015, ChildFund PNG established the country’s first ever Family and Sexual Violence Counselling Hotline which operates in Port Moresby and provides national coverage for survivors.

HOW WE VALUE YOUR CONTRIBUTION

Remuneration Package

We aim to provide an overall remuneration package that is attractive and fair. Our remuneration framework ensures that we align to employment conditions and laws, and we benchmark against the local market to ensure we offer competitive employment conditions that are appropriate to our sector.

Leave

You will have access to 15 days of paid annual leave. You are also entitled to sick leave, maternity leave, parental leave and compassionate leave.

Health Insurance & Bonus

All employees are covered under PHA Insurance LTD. This health insurance cover is also extended to nominated family members depending on staff tenure with the organisation.

Learning and Development

Our approach to learning and development will enable you to have the information, skills, and knowledge needed to do your job and to grow in your position. We build the capacity of our people and support you with on-the-job experience, coaching and formal training.

OUR VISION: A world without poverty where all children and young people can say: “I am safe. I am educated, I contribute. I have a future.”

OUR MISSION: We partner to create community and systems change which enables vulnerable children and young people, in all their diversity, to assert and realise their rights

At ChildFund PNG you will be contributing to our programs which protect, educate and empower children and young people.