

Advisor, Disaster Risk Reduction and Emergency Response (DRR & ER)

PURPOSE OF THE POSITION

As the Disaster Risk Reduction & Emergency Response (DRR & ER) Advisor, you will be responsible for providing technical policy and program advice in disaster risk management (DRM), climate change adaptation (CCA), and emergency preparation and response to strengthen ChildFund Australia’s programming. You will be a member of our International Programs Team (IPT), and work in cooperation with Country Offices, ChildFund Alliance members, and local partners to ensure ChildFund Australia’s DRM programming remains of a high quality and continues to meet the protection and assistance needs of at-risk and affected children.

KEY DUTIES

- Develop and maintain DRR, CCA and emergency preparation and response policy and support programming
- Review and maintain ChildFund Australia policy, program approaches and guidelines for DRM that are consistent with international standards and sector-level commitments to diversity, inclusion and localisation
- Support the design, implementation, monitoring and evaluation of DRM projects implemented and/or funded by ChildFund Australia and ChildFund Alliance members
- Collaborate with IPT technical advisors, Country Office and partner DRM focal points and ChildFund Alliance DRM staff
- Provide evidence-based capacity building to Country Offices and local partners in DRM
- Manage contracts, partnerships and DRM projects under the Australian Humanitarian Partnership (AHP) and Emergency Action Alliance
- Participate in relevant Australia-based and international networks, interagency meetings, and working groups related to DRM and, particularly, CPHA
- Act as a media spokesperson for ChildFund Australia as required
- Strengthen local partnerships and/or relationships, e.g., through capacity sharing to support localisation
- Promote and integrate gender equality, disability, and social inclusion into day-to-day work

QUALIFICATIONS & EXPERIENCE

- Postgraduate qualification(s) in a relevant discipline
- Minimum of three years of field experience with an international or local NGO, ideally in a DRR/CCA and/or emergency response related role specific to program and/or project management
- Developing partnerships with INGO and local CBO partners
- Experience in proposal development and report writing
- Commitment to human rights, including children’s rights and a child-centred approach to development

DESIRABLE

- Strong knowledge of climate change adaptation (CCA)
- Experience in policy settings
- Applied experience in the Pacific Region
- Demonstrated understanding and/or integration of gender equality, disability, and social inclusion across project cycle

Remain alert and responsive to any child safeguarding or sexual exploitation, abuse, or harassment (SEAH) risks, acquire relevant knowledge and skills to promote strong safeguarding practices, understand the child safeguarding and PSEAH policy and procedures, and conduct yourself consistent with those policies.

SKILLS

- Leadership, communication & teamwork
- Program & project management
- Knowledge of disaster risk reduction & emergency response best practice
- Quantitative & qualitative analysis
- Coaching, mentoring and capacity-building
- Partnership development, support and management

CHILD FUND AUSTRALIA’S VALUES

Commitment to ChildFund Australia’s values – Respect, Integrity, Collaboration, Change, Empowerment & Excellence

Department: International Programs Team

Location: ChildFund Australia, Level 8, 162 Goulburn Street, Surry Hills NSW 2010

Employment: Full-time, 12-month contract (possibility of extension upon review)

Reports to: Global Programs Director, Australia-Pacific & Emergency Response

Other Information: Must have working rights in Australia.

Please apply at: <https://www.childfund.org.au/work-with-us/>





ORGANISATIONAL CONTEXT

ChildFund Australia is an independent international development organisation that works to reduce poverty for children in developing communities. We partner to create community and systems change which enables vulnerable children and young people, in all their diversity, to assert and realise their rights.

Our vision is a world without poverty where all children and young people can say: “I am safe. I am educated. I contribute. I have a future.”

ChildFund Australia directly manages and implements programs with a range of local partners in Cambodia, Laos, Myanmar, Papua New Guinea, Timor-Leste, Vietnam, and other Pacific nations, and manages projects delivered by partner organisations throughout Asia, Africa, and the Americas. Our work is funded through child and community sponsorship, government grants as well as donations from individuals, trusts and foundations, and corporate organisations.

ChildFund Australia is a member of the ChildFund Alliance – a global network of 12 organisations which assists almost 23 million children and their families in 70 countries. ChildFund Australia is a registered charity, a member of the Australian Council for International Development, and fully accredited by the Department of Foreign Affairs and Trade which manages the Australian Government’s overseas aid program.

HOW WE VALUE YOUR CONTRIBUTION

Remuneration Package

We aim to provide an overall remuneration package that is attractive and fair. Our remuneration framework ensures that we align to employment conditions and laws, and we benchmark against the local market to ensure we offer competitive employment conditions that are appropriate to our sector.

Leave

You will have access to 20 days of paid annual leave (pro-rated for part-time employees). You are also entitled to personal/carer’s leave, paid parental leave, long service leave and bereavement leave.

Flexible Working Arrangement

You will have access to flexible working arrangements. We encourage a culture of flexibility and enable conversation between yourself and your manager about maintaining work-life balance. If the position allows, employees can choose to work up to 2 days from home per week.

Salary Packaging

You will be eligible for salary packaging. As a Non-Governmental Organisation, our staff are eligible for salary sacrificing. The Australian Taxation Office (ATO) allows us to reimburse you for your personal expenses without having to pay any income or fringe benefits tax that would normally be payable. These tax concessions are in additions to the income tax free threshold.

Employee Assistance Program

In case you need help with personal, family or employment related matters you and your family will have access to free external, professional and confidential counselling assistance. UPRISE, our EAP system, combines multiple wellbeing initiatives to support your mental health and resilience.

Learning and Development

Our approach to learning and development will enable you to have the information, skills, and knowledge needed to do your job and to grow in your position. We build the capacity of our people and support you with on-the-job experience, coaching and formal training.

OUR VISION: A world without poverty where all children and young people can say: “I am safe. I am educated, I contribute. I have a future.”

OUR MISSION: We partner to create community and systems change which enables vulnerable children and young people, in all their diversity, to assert and realise their rights.

At ChildFund Australia you will be contributing to our programs which protect, educate and empower children and young people.